

Aurora Airport - PAC #8 question

From Brandy Steffen <brandy.steffen@jla.us.com>

Date Mon 12/9/2024 9:57 AM

To Mark Ottenad <ottenad@ci.wilsonville.or.us>

Cc BEACH Anthony <Anthony.BEACH@odav.oregon.gov>; THOMAS Alex R <Alex.R.THOMAS@odav.oregon.gov>

Hi Mark,

Thanks for your comments and questions. I hope the following answers your questions, but please let us know if you need anything else.

The meeting flyer (public invitation), agenda, and ODAV's email to the general public interested in the project included the direct "public" Zoom link to make it easy for the public to participate.

Regarding the PAC member email that included a link to the website, not the direct "public" link:

1. We want PAC members to be able to direct others to the right page on the website, regardless of the meeting. The most current information and meeting link are always at the top of the page, along with any other meeting materials (if applicable); this has been consistent throughout the life of the project.
2. We previously had some confusion by PAC members about which Zoom link to use. Each PAC member receives a unique link directly from Zoom that is associated with their name and affiliation; that is what we want them to use so that all PAC members are appropriately identified for our meeting notes.
3. In the first email to the PAC, I attached the agenda and reminded them that it was posted on the website. I didn't attach the agenda in the follow up emails, since it had already been delivered.

Thanks,

BRANDY STEFFEN | JLA PUBLIC INVOLVEMENT

Partner + Senior Program Manager

brandy.steffen@jla.us.com » [Schedule a 30 minute meeting](#)

From: Mark Ottenad <ottenad@ci.wilsonville.or.us>

Sent: Wednesday, December 4, 2024 4:54 PM

To: THOMAS Alex R <Alex.R.THOMAS@odav.oregon.gov>; Brandy Steffen <brandy.steffen@jla.us.com>

Cc: BEACH Anthony <Anthony.BEACH@odav.oregon.gov>

Subject: RE: Aurora Airport - PAC meeting next Tuesday

Hello Alex and Brandy,

Can you please explain why the following direction is given to members of the public to attend the Dec 10 PAC meeting?

“• Others can join using the link on the website: <https://publicproject.net/AuroraAirport> (on the "meetings" page)”

What is the purpose of sending the public to a website, and then having to find a link called Meetings, and then have to scroll down the page to find the correct meeting link, and then click on that?

Why not just say here's the meeting link: [https://us02web.zoom.us/j/85045246628??](https://us02web.zoom.us/j/85045246628?)

The meeting announcement says: "**Materials:** The agenda is posted to the website."

Why not just provide a link to the meeting agenda, which also has the Zoom link:
<https://publicproject.net/files/UAOAMP/uao-amp-pac8agenda-111924.pdf?e0208a471d?>

Thank you.

- Mark

Mark Ottenad, Public/Government Affairs Director
City of Wilsonville / SMART / Explore Wilsonville
503-570-1505
ottenad@ci.wilsonville.or.us

From: Brandy Steffen <brandy.steffen@jla.us.com>
Sent: Wednesday, December 4, 2024 10:27 AM
Cc: BEACH Anthony <Anthony.BEACH@odav.oregon.gov>; THOMAS Alex R <Alex.R.THOMAS@odav.oregon.gov>
Subject: Aurora Airport - PAC meeting next Tuesday

Hello PAC Members,

Just a reminder that PAC Meeting 8 will be next Tuesday. We look forward to seeing you. You should receive the Zoom invitations a few days before the meeting, so please watch for that (and check your junk/spam folder).

Date/Time: Tuesday, December 10, 2024 from 5:00-8:00 p.m.

Location: Zoom

- PAC members have been registered via Zoom and will get an email directly from Zoom with the login information (please check your junk folder). Please do not forward this email to anyone.
- Others can join using the link on the website: <https://publicproject.net/AuroraAirport> (on the "meetings" page)

Materials: The agenda is posted to the website.

Thanks,

BRANDY STEFFEN | JLA PUBLIC INVOLVEMENT

Partner + Senior Program Manager

brandy.steffen@jla.us.com » [Schedule a 30 minute meeting](#)

From: Brandy Steffen <brandy.steffen@jla.us.com>
Sent: Tuesday, November 26, 2024 7:35 AM
To: Brandy Steffen <brandy.steffen@jla.us.com>
Cc: BEACH Anthony <Anthony.BEACH@odav.oregon.gov>; THOMAS Alex R <Alex.R.THOMAS@odav.oregon.gov>
Subject: Aurora Airport - December 10 PAC meeting agenda

Hello PAC members,

We are looking forward to seeing you at the **next meeting (VIRTUAL) on Tuesday, December 10, 2024 from 5:00-8:00 p.m.** The Planning Team and ODAV appreciates your feedback on the preferred alternative that was presented at PAC Meeting 7. Based on the feedback and requests to discuss the Preferred Alternative further, ODAV would like to use PAC Meeting 8 to review the noise analysis and have a roundtable discussion with you all regarding comments on the preferred alternative and any additional input or recommendations that you would like to bring to the meeting.

Thanks again for all of the comments from the last PAC meeting, they are posted along with the responses from the technical team on the website: <https://publicproject.net/AuroraAirport> (on the "public records" and "meeting" pages).

We are moving our discussion of the ALP and CIP to early 2025 to account for this additional roundtable meeting.

Date/Time: Tuesday, December 10, 2024 from 5:00-8:00 p.m.

Location: Zoom

- PAC members have been registered via Zoom and will get an email directly from Zoom with the login information (please check your junk folder). Please do not forward this email to anyone.
- Others can join using the link on the website: <https://publicproject.net/AuroraAirport> (on the "meetings" page)

Materials: The agenda is attached and posted to the website.

Thanks,
Brandy



BRANDY STEFFEN | JLA PUBLIC INVOLVEMENT

brandy.steffen@jla.us.com » 503-235-5881 » jla.us.com

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Meeting + email hours 9 a.m.–5 p.m. Tuesday–Friday. Administrative-only hours on Monday.

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