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**Re: Follow up**

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**From** Brandy Steffen <brandy.steffen@jla.us.com>  
**Date** Thu 3/3/2022 2:34 PM  
**To** Steve Switzer <s.switzer@charbonneaucountryclub.com>  
**Cc** LUCAS Sarah <Sarah.LUCAS@odav.oregon.gov>

Hi Steve,

As always, thanks for reaching out. I'm sorry I didn't see that comment during the meeting. I will make sure that we do a better job of tracking PAC member interactions in the chat. I will also remind the group of our ground rules during our next work session (and periodically throughout the project), particularly highlighting that we need to respect one another and different viewpoints. I'll add that data should only be shared from the project team, to ensure that we're focused on the process taking place now - not pulling from past or outside data sources. We want to all have the same, correct information.

You are correct that ODAV is responsible for the PAC membership. I will raise your point about meeting attendance with the team.

Thanks,

**BRANDY STEFFEN | JLA PUBLIC INVOLVEMENT**

Talent Officer + Senior Program Manager + Partner

She/Her » [Why pronouns matter](#)

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Office Hours 9–5 p.m. Monday–Friday; currently not scheduling meetings on Friday » [Check my availability](#)

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**From:** Steve Switzer <s.switzer@charbonneaucountryclub.com>  
**Sent:** Thursday, March 3, 2022 12:12 PM  
**To:** Brandy Steffen <brandy.steffen@jla.us.com>  
**Subject:** Follow up

Good Afternoon, Brandy,

Couple of comments regarding the last PAC meeting.

First and foremost is the fact that you are allowing comments in the “chat” section from PAC members attacking other PAC members (in this case, calling Mr. Williams a liar).

This uncalled for, highly inappropriate, and unprofessional. PAC members should be reminded that the chat feature should only be used to address the moderator or the panel. If we were not on Zoom, this conduct would not be tolerated and it should not be tolerated here. We are not here to debate with each other.

Secondly, we have had two meetings and there are members that have not attended either of them. Out of a possible 6 meetings, that means they have missed 30%. Apparently, it is not

important to them. It is to the people I represent. I know that the decision to remove them is with the ODAV, but that should be addressed.

Thank you for your consideration.

Steve Switzer

CCC