

Re: Aurora Airport PAC

From Steve Switzer <s.switzer@charbonneaucountryclub.com>
Date Thu 11/4/2021 5:17 PM
To Brandy Steffen <brandy.steffen@jla.us.com>

Thank you Brandy.

Steve

On Thu, Nov 4, 2021 at 3:42 PM Brandy Steffen <<u>brandy.steffen@jla.us.com</u>> wrote:

Hi Steve,

Feel free to call me Brandy! Thanks for the update on where you're at for finding an alternate. Just let us know and we'll update our records.

I've attached the information that I sent out on Tuesday (the agenda, draft roles/responsibilities document, and some frequently asked questions). I'll also add you to the Zoom meeting invitation, so you'll see that come through.

Please let me know if you have any other questions before the meeting on 11/16.

Take care, **BRANDY STEFFEN | JLA PUBLIC INVOLVEMENT** Talent Officer + Senior Program Manager + Partner She/Her » <u>Why pronouns matter</u> <u>brandy.steffen@jla.us.com</u> » Office 503-235-5881 » Cell 503-944-9650» jla.us.com

Office Hours 9–5 p.m. Monday–Friday; currently not scheduling meetings on

Friday » Check my availability

From: Steve Switzer <<u>s.switzer@charbonneaucountryclub.com</u>>
Sent: Thursday, November 4, 2021 1:35 PM

To: Brandy Steffen <<u>brandy.steffen@jla.us.com</u>> Subject: Re: Aurora Airport PAC

Ms Steffen,

What materials are you referring to? Also, what do you prefer when I send emails? Is Brandy appropriate? Steve is completely appropriate on this end. We are working on the alternate even as we speak and I will forward that as soon as we know. We have our own little bureaucracy to go through (LOL). Steve

On Thu, Nov 4, 2021 at 9:48 AM Brandy Steffen <<u>brandy.steffen@jla.us.com</u>> wrote:

Hi Steve,

Thanks so much for your interest in the project and for agreeing to be a representative for the Charbonneu Community. We'll add your contact information to our records. Do you have an alternate identified? If so, can you please send their name and contact information over?

We look forward to connecting with you at the first meeting on 11/16. Please let me know if you need any of the materials or meeting information.

Thank you, **BRANDY STEFFEN | JLA PUBLIC INVOLVEMENT** Talent Officer + Senior Program Manager + Partner She/Her » <u>Why pronouns matter</u> <u>brandy.steffen@jla.us.com</u> » Office 503-235-5881 » Cell 503-944-9650» jla.us.com

Office Hours 9-5 p.m. Monday-Friday; currently not scheduling meetings on

Friday » <u>Check my availability</u>

From: Steve Switzer <<u>s.switzer@charbonneaucountryclub.com</u>>
Sent: Wednesday, November 3, 2021 5:13 PM
To: Brandy Steffen <<u>brandy.steffen@jla.us.com</u>>
Subject: Aurora Airport PAC

Ms. Steffen,

I am the representative for Charbonneu for the PAC. My full name: Steven P. Switzer (long I) email: <u>s.switzer@charbonneaucountryclub.com</u> <u>steveimg@aol.com</u> Please send info to both emails for the next few weeks.

Physical address: 8121 SW Edgewater W Wilsonville, OR 97070 Phone: (541) 821-7456.